

TO: Plum Borough Board of School Directors

FROM: Dr. Lillian Naccarati, Superintendent

DATE: Tuesday, September 27, 2011

Call to Order/Pledge of Allegiance

Roll Call

Correspondence

Executive Session

The Board met in Executive Session on September 13, 2011, September 20, 2011 and earlier this evening to discuss matters of Real Estate and personnel.

Approval of Minutes

Recommend approval of the following Minutes: August 30, 2011 Regular Board Meeting; September 6, 2011 Facilities Committee; September 13, 2011 Education Committee; and the September 20, 2011 Finance Committee Meeting.

Student Features

Plum Senior High School student Stacy Liu earned a perfect score of 800 on her Writing SATs for both the November and March tests.

School Features

Plum High School student-athletes attended the Student Athlete Leadership Academy at Robert Morris University. The following students participated: Nolan Cressler, Holly Kennedy, Alison Kuhn, C.J. Lutz, Megan Mariani, John Marotto, Jordan Pogue, Lindsey Smecker, Stephanie Tomaro, and Zac Williams.

Citizens' Comments on Agenda Items

Citizens' Comments on Non-Agenda Items

September Regular Board Meeting

AGENDA

1. Facilities Committee – Mr. Jeff Matthews, Chair

- a)** Recommend approval to accept the Use of School Facilities applications as presented.
- b)** Recommend approval to accept a donation of used office furniture from the Social Security Administration's Monroeville Office.
- c)** Recommend approval to accept the Wetland Assessment of the New Plum Softball Field at Plum Senior High School, as presented.
- d)** Recommend approval to accept the one year Water Treatment Contract with Chem-Aqua that includes chemicals and services at an annual cost of \$6,255.00, effective October 1, 2011. This represents a 10% reduction over prior years.
- e)** The Facilities Committee met on September 6, 2011. Mr. Matthews will make this report. The next meeting is scheduled for Tuesday, October 11, 2011 immediately following the Finance Committee Meeting in the Board Room.

2. Personnel Committee – Mrs. Rose McGuirk, Chair

- a)** Recommend approval to accept, with regret, the retirement of Ms. Cheryl Levin, Supervisor of Special Education/Regency Park Elementary School Principal effective September 28, 2011.

- b)** Recommend approval to accept, with regret, the retirement of Mrs. Deborah Kraemer, Special Education Aide at Pivik Elementary School, retroactive to August 31, 2011.
- c)** Recommend approving the resolution appointing Dr. Timothy S. Glasspool as Superintendent for a term commencing January 1, 2012 and terminating midnight June 30, 2015 at a salary of \$130,000.00, per annum, pursuant to the terms and conditions of the written employment contract, as presented.
- d)** Recommend approval to appoint Mrs. Margaret Evans as day-to-day substitute Principal at Regency Park Elementary School and Supervisor of Special Education, effective September 28, 2011, at a per diem of \$300.00.
- e)** Recommend approval to eliminate the position of Transportation Supervisor effective January 1, 2012.
- f)** Recommend approval to create the Transportation Manager position, effective November 21, 2011.
- g)** Recommend approval to appoint Mr. Scott Mergen as the Transportation Manager effective November 21, 2011 at an annual salary of \$55,000.00, an Act 93 Administrator position.
- h)** Recommend approval to eliminate the position of Services Manager effective January 1, 2012.
- i)** Recommend approval to create the Assistant Transportation Manager position, effective November 21, 2011.
- j)** Recommend approval to appoint Mr. Dan Reinhard as the Assistant Transportation Manager effective November 21, 2011 at an hourly rate of \$27.50, with benefits as described in the employment agreement.

- k)** Recommend approval to recall furloughed employee Mrs. Sally Wirth as a Special Education Aide at Pivik Elementary School, retroactive to September 15, 2011 at \$13.00 per hour.
- l)** Recommend approval to create a Special Education Aide position at Adlai Stevenson Elementary School for 35 hours a week, effective October 3, 2011.
- m)** Recommend approval to recall furloughed employee, Mrs. Jeannie Sgro, for the Special Education Aide position at Adlai Stevenson Elementary School, effective October 3, 2011 at \$13.00 per hour.
- n)** Recommend approval to hire Ms. Renee Simone as a long-term substitute at Pivik Elementary School beginning on or about November 17, 2011 for a 90-day period, replacing Mrs. Michele Spudich during her maternity leave at a per diem of \$190.00.
- o)** Recommend approval to amend the July 26, 2011 board motions to reflect the start date of August 22, 2011 for Ms. Amy Cunliffe and Mr. Vincent Russo.
- p)** Recommend approval to amend the return date of the maternity leave of Mrs. Sarah Litz, Third Grade teacher at Holiday Park Elementary School from an original return date of November 1, 2011 to Wednesday, November 9, 2011.
- q)** Recommend approval to accept the following maternity leaves of absence:
 1. Mrs. Jennifer Evans, Kindergarten teacher at Pivik Elementary School, beginning on or about March 1, 2012 for the remainder of the 2011-12 school year.
 2. Mrs. Christina Halasowski, Third Grade teacher at Adlai Stevenson Elementary School, beginning on or about March 5, 2012 through April 19, 2012.

- r) Recommend approval to hire Mr. Bill Rometo as a substitute Security Guard, effective September 28, 2011 at a rate of \$12.75 per hour.
- s) Recommend approval to pay Mrs. Tanya Osowski and Mr. Dwight Locke, High School Security Police, a mentoring stipend of \$30 each for training purposes. This is a one time stipend.
- t) Recommend approval to hire Mr. Robert Rodrigues, BCMC Social Studies teacher, as a homebound instructor for the 2011-12 school year at a rate of \$27.00 per hour.
- u) Recommend approval to appoint the following as Saturday Detention Monitors at a rate of \$27.00 per hour:
 - 1. Mr. Nate Pfeiffer
 - 2. Mr. Justin Stephans
 - 3. Mr. Mike Loughren

3. Education Committee – Mr. Sal Colella, Chair

- a) Recommend approval of the Adlai Stevenson Sixth Grade Field Trip to Washington D.C. from May 17 to May 20, 2012.
- b) Recommend approval for Mr. Ryan Kociela, Senior High School Principal, to attend the PAESSP State Conference in State College, PA from October 23 to October 25, 2011.
- c) Recommend approval to accept the 2011-12 Assessment Calendar, as presented.
- d) Recommend approval to accept the Alternative Education Program Educational Services Agreement for Allegheny County Schools Special Education and Regular Education District Contract for services at A.I.U. RESC 1 and AIU Community School East Programs, as presented.

- e) Recommend approval to accept the Inter-State Studio portrait booking agreement for the 2012-13 school year, as presented.
- f) The Education Committee met on September 13, 2011. Mr. Colella will make this report. The next meeting is scheduled for Tuesday, October 18, 2011 immediately following the Policy Committee Meeting.

4. Finance Committee – Mr. Andrew Drake, Chair

- a) Recommend approval of the Treasurer's Report and bill payments for August 2011, as presented.
- b) Delinquent Real Estate Taxes and Fees collected by Andrews and Price for August 2011.

Prior Year Delinquent Taxes	\$33,192.37
Per Capita Taxes	146.26
Miscellaneous Fees Recovered	207.76
Total Amount Collected	\$33,546.39

- c) Recommend approval to authorize the reclassification of expenditure accounts for athletics and substitutes.
- d) Recommend approval to accept the ComDoc Copier/Printer Services Extension Agreement, as presented.
- e) Recommend approval to pay the September Construction Project Invoices, as presented.
- f) Recommend approval to retain Robert H. Coon, C.P.A. of Bielau, Tierney, Coon & Co., P.C. to perform year end reconciliation of the General Ledger for the 2010-11 fiscal year, at the rate of \$85.00 per hour.
- g) The Finance Committee met on September 20, 2011. Mr. Drake will make this report. The next meeting is

scheduled for Tuesday, October 11, 2011 at 6:00 p.m. in the Board Room.

5. Policy Committee – Mrs. Loretta White, Chair

- a) The Policy Committee did not meet this month. A meeting is scheduled for Tuesday, October 18, 2011 at 6:00 p.m. in the Board Room.

6. Transportation Committee – Mr. Shane McMasters, Chair

- a) The Transportation Committee did not meet this month.

7. Athletic Committee – Mr. Tom McGough, Chair

- a) Recommend approval to hire Mr. Shawn Haupt and Ms. Kristina Szurley as the Senior High Assistant Swim Coaches for the 2011-12 school year at a shared stipend of \$3,422.00.
- b) The Athletic Committee did not meet this month.

8. Technology and Communications Committee – Mr. Shane McMasters, Chair

- a) The Technology and Communications Committee did not meet this month.

9. Food Service and Nutrition Committee – Mrs. Loretta White, Chair

- a) The Food Service and Nutrition Committee did not meet this month. A meeting is scheduled for Tuesday, October 11, 2011 at 5:30 p.m. in the Board Room.

10. Safety and Security Committee – Mr. Jeff Russo, Chair

- a) The Safety and Security Committee did not meet this month.

11. Intergovernmental Committee – Mr. Tom McGough, Chair

- a) The Intergovernmental Committee met on September 19, 2011. Mr. McGough will make this report.

12. Forbes Road Career and Technology Center – Mr. Jeff Russo, Representative

- a) The Forbes Road Career and Technology Joint Committee met on September 22, 2011. Mr. Russo will make this report. The next meeting is scheduled for October 27, 2011.

13. Eastern Area Schools – Mrs. Loretta White, Representative

- a) Eastern Area Schools Joint Committee will meet on October 27, 2011.

14. Legislative Committee – Mr. Sal Colella, Representative

- a) Recommend approval to appoint Mr. Tom McGough as a voting delegate to participate in the PSBA Legislative Policy Council Meeting on Thursday, October 20, 2011, in Hershey, PA. The A.I.U. will cover the expense for Mr. McGough to attend the Conference.

15. President's Report – Mr. Kevin Dowdell

- a) Mr. Dowdell will make his report.

16. Superintendent's Report – Dr. Lillian Naccarati

- a) Recommend approval to accept the Superintendent's Reports as submitted.

17. Solicitor's Report**18. Announcements**

- a) School Real Estate Taxes are now due at Face Value. If not paid by October 31, 2011 these taxes will be subject to a 10% penalty.
- b) To find the most current information about our District, please visit the new website at www.pbsd.k12.pa.us . Building Highlights can be found by going to your school building link.
- c) The Regular October Board Meeting is scheduled for Tuesday, October 25, 2011 at 7:00 p.m. in the Senior High School Auditorium.

19. Adjournment

- a) Recommend a motion to adjourn.